

## Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR SESSION ON **JANUARY 14, 2019 at 7:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AUSTIN HUGHES, MARY SMITH AND AARON MCLEROY

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, BRUCE ANTHONY, AARON SLATTERY, TIM EDWARDS, LAURIE KOELSCH, KARA BLEVINS, VIANCA VALENCIA, AMBER RILEY AND SEAN FAIRBAIRN

OTHERS PRESENT: GORDON HARNESS, BETTY AND KIP SMITH, RON WITT, JEFF HILL, LYNDL HILL, LESLIE WALKER, JAYSON KNIGHT AND OTHERS THAT DID NOT SIGN IN

**CALL TO ORDER** Mayor McLeroy called the meeting to order at 7:03 p.m.

**ROLL CALL** Marble called the roll and declared a quorum present

**PLEDGE OF ALLEGIANCE** McLeroy led the pledge of allegiance

**INVOCATION** Littleton gave the invocation

### 1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

**Young introduced new employees, Kara Blevins and Bianca Valencia.**

### 2. PRESENTATIONS, PROCLAMATIONS AND RECOGNITION

**None**

### 3. Discussion and questions regarding items on the consent docket

**Young requested removing Item o.**

### 4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order)

a. APPROVAL minutes for City Council meeting December 10, 2018

b. APPROVAL minutes for City Council Workshop meeting December 10, 2018

c. ACKNOWLEDGMENT receipt of payroll and claims for December 2018

d. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for December 2018

- e. APPROVAL and RATIFICATION all action taken by the Tuttle Development Authority for December 2018
- f. APPROVAL of **Resolution 2019-01** approving State of Oklahoma Department of Transportation Speed Zone Modification on West Main Street (SH-37) from the railroad track to west of Gregory Road
- g. ACCEPTANCE of easement from Joshua Bruehl located at 216 Case Dr
- h. ACCEPTANCE of easement from Scott Clayton located at 320 East Cedar Dr
- i. ACCEPTANCE of easement from William and Rosemary Kerber located at 311 West Waterfront Dr
- j. ACCEPTANCE of easement from David and Rhonda Crosswhite located at 316 Heather Ln
- k. APPROVAL of a Final Plat and acceptance of public improvements for the Hill's Whispering Meadows Addition from Hill's Land and Construction (Petition 2019-04)
- l. APPROVAL Budget Amendment 2019-001 regarding Emergency Management Department carryover
- m. APPROVAL of agreement with Pitney Bowes for 60-month lease of postage meter equipment at cost of \$65.22 per month
- n. APPROVAL of amending economic development agreement with the Tuttle Area Chamber of Commerce
- o. APPROVAL Budget Amendment 2019-002 regarding economic development contract with the Tuttle Area Chamber of Commerce

**Motion was made by Hughes, seconded by Smith to approve Consent Docket Items a,b,c,d,e,f,g,h,i,j,k,l,m,and n. Motion carried as follows:  
 Aye: Dickson, Littleton, Hughes, Smith and McLeroy  
 Nay: None**

- 5. CONSIDERATION of Items Removed from Consent Docket

**Strike**

- 6. COMMUNITY DEVELOPMENT

- a. DISCUSSION and related CONSIDERATION of **Ordinance 2019-01** (PC Petition 2019-06) regarding amending the Tuttle Subdivision Regulations updating the street standards  
  
**Young presented the cul-de-sac size is amended. Fairbairn discussed concrete versus asphalt streets and that the price is very close. He stated ¾ acre lots require water and sewer. Young stated maintenance is much less expensive for concrete streets.**

**Motion was made by Littleton, seconded by Smith to adopt Ordinance 2019-01 (PC Petition 2019-06) regarding amending the Tuttle Subdivision Regulations updating the street standards. Motion carried as follows:  
 Aye: Dickson, Littleton, Hughes, Smith and McLeroy  
 Nay: None**

- b. DISCUSSION and related CONSIDERATION of **Ordinance 2019-02** (PC Petition 2019-01), request of Cory Mitchell and Harvey Miers, to rezone approximately 2.72 acres located at 16 Mockingbird Lane from the Single-Family Residential R-1 District to the General Employment C-5 District

**Harness presented this tract is part of original lot one that is currently zoned commercial.**

**Motion was made by Smith, seconded by McLeroy to adopt Ordinance 2019-02 (PC Petition 2019-01), request of Cory Mitchell and Harvey Miers, to rezone approximately 2.72 acres located at 16 Mockingbird Lane from the Single-Family Residential R-1 District to the General Employment C-5 District.**

**Motion carried as follows:**

**Aye: Dickson, Littleton, Hughes, Smith and McLeroy**

**Nay: None**

- c. DISCUSSION and related CONSIDERATION of **Ordinance 2019-03** (PC Petition 2019-03), request of Shadow Valley Development, LLC., to rezone approximately 88.573 acres located at the SE corner of N. Mustang Road and E. Tyler Drive from the General Agricultural A-1 District to the Single Family Residential R-1, Two-Family Residential R-2, and General Employment C-5 Districts as a part of a Planned Unit Development (PUD)

**Young presented staff made mistake not getting this item in the packet. McLeroy asked about not requiring brick and use of siding. He stated fences should be brick and ask about removing concrete siding from page 5 and 6. Littleton stated the appearance from SH-4 is a concern. He requested fencing where it abuts neighboring residents. Engineer stated the homeowner association would take care of exterior fencing. Dickson stated he would prefer a brick fence on boulevard and exterior fences. McDowell presented picture of the fence that would be 6 feet high. He stated this is a fifteen-year plan to develop 240 acres. McLeroy presented the residents in the area are concerned about the drainage. Fairbairn stated the volume of water will not be allowed to increase. Engineer stated detention ponds will contain excess water. Engineer stated city sewer and water can be made available for residents in the area. McLeroy stated this council will not allow the developers to create more problems for the surrounding residents. Dickson stated he is concerned about the traffic in the future.**

**Motion was made by Littleton, seconded by Dickson to TABLE this item until the February 11, 2019 meeting.**

**Motion carried as follows:**

**Aye: Dickson, Littleton, Hughes, Smith and McLeroy**

**Nay: None**

## 7. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION of **Ordinance 2018-19** updating the regulations for wrecker services and wrecker permits

**Young presented this item is not ready for consideration.**

**No Action Taken**

**Motion was made by Littleton, seconded by Smith to recess the City Council Meeting at 7:51 p.m. and begin Tuttle Development Authority meeting.**

**Motion carried as follows:**

**Aye: Dickson, Littleton, Hughes, Smith and McLeroy**

**Motion was made by Smith, seconded by Dickson to reconvene the City Council Meeting at 9:12 p.m.**

**Motion carried as follows:**

**Aye: Dickson, Littleton, Hughes, Smith and McLeroy**

**Nay: None**

**Motion was made by Littleton, seconded by Dickson to enter executive session at 9:12 p.m.**

**Motion carried as follows:**

**Aye: Dickson, Littleton, Hughes, Smith and McLeroy**

**Nay: None**

**Mayor McLeroy reconvened the City Council meeting at 9:47 p.m.**

**Perryman announced for the record that only items on the agenda were discussed in Executive Session and no action was taken in Executive Session.**

## 8. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. CONSIDERATION to conduct an EXECUTIVE SESSION regarding annual job performance review of the City Manager. Proposed Executive Session pursuant to 25 O.S. Section 307(B)(1).

- 1. CONSIDERATION action related to Executive Session Item 8a

**No Action Taken**

## 9. INFORMATION AND REPORTS

- a. City Manager and Department Reports

**Anthony presented paramedic will be taking position with Mustang fire, leaving a vacancy.**

**Slattery presented Jason White water tower is in service again.**

**Cluck presented he has one officer position vacant.**

**Young thanked staff for their snow storm response. He stated the Mustang bridge ice problem was not the city's responsibility but was ODOT.**

**Young discussed bond issue items including police station, street repairs, and park land purchase.**

**Young stated he has a position open in City Planning.**

**Perryman presented the property at Cottonwood Village entrance has been cleaned up with building removed. He stated the owner may lease to city for youth sports. The citations will need to be dismissed on the next agenda.**

b. Councilmember Reports

**Smith presented Tyler Rd between Cimarron and Gregory needs gravel. Slattery presented he is working with the county to get some gravel work done and he is aware how much the oil field traffic has damaged Tyler Rd. He stated he is working on signage for truck routes.**

**NEW BUSINESS**

**ANNOUNCEMENTS**

1. City Council Workshop Meeting on Monday, January 28, 2019 at 6:00 p.m.
2. City Council Meeting on Monday, February 11, 2019 at 7:00 pm (workshop at 6:00 pm)

**ADJOURNMENT**

**Motion was made by Littleton, seconded by Hughes to adjourn the City Council Meeting at 10:25 p.m.**

**Motion carried as follows:**

**Aye: Dickson, Littleton, Hughes, Smith and McLeroy**

**Nay: None**

Attest:

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Wendy Marble, City Clerk

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Aaron McLeroy, Mayor