

## Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR SESSION ON **FEBRUARY 11, 2019** at **7:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AUSTIN HUGHES, MARY SMITH AND AARON MCLEROY

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, BRUCE ANTHONY, AARON SLATTERY, TIM EDWARDS, LAURIE KOELSCH, KARA BLEVINS, VIANCA VALENCIA, AMBER RILEY AND SEAN FAIRBAIRN

OTHERS PRESENT: OSTIN STREETER, KEITH STREETER, SHANE AND JUDY PRESTON, CLAYTON BOWLES, DEBRA JONES, LESLIE WALKER AND OTHERS THAT DID NOT SIGN IN

**CALL TO ORDER** Mayor McLeroy called the meeting to order at 7:01 p.m.

**ROLL CALL** Marble called the roll and declared a quorum present

**PLEDGE OF ALLEGIANCE** McLeroy led the pledge of allegiance

**INVOCATION** Littleton gave the invocation

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

2. PRESENTATIONS, PROCLAMATIONS AND RECOGNITION

a. Fire Chief to present Firefighter 1 academy badges

**Chief Anthony stated these men completed twelve weeks of training to complete this milestone and this will prepare them for their fire career. He presented badges to interns Dylan Sheffield, Ethan Glass, Caleb Preston, Justin Gerards and Paramedic Jordan Long.**

3. Discussion and questions regarding items on the consent docket

**None**

4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for City Council meeting January 14, 2019
- b. APPROVAL minutes for City Council Workshop meeting January 14, 2019
- c. APPROVAL minutes for City Council Workshop meeting January 28, 2019

- d. ACKNOWLEDGMENT receipt of payroll and claims for January 2019
- e. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for January 2019
- f. APPROVAL and RATIFICATION all action taken by the Tuttle Development Authority for January 2019
- g. ACCEPTANCE of easement from Carl and Christina Nimrod in the 4300 block of E Tyler Dr.
- h. APPROVAL of amending economic development agreement with the Tuttle Area Chamber of Commerce
- i. APPROVAL of trade in of (4) Scag zero turn mowers for new models to Country Equipment at a total trade in cost of \$8,440
- j. APPROVAL to surplus Police Department evidence property

**Motion was made by Littleton, seconded by Smith to approve Consent Docket Items a,b,c,d,e,f,g and j. Motion carried as follows:  
 Aye: Dickson, Littleton, Hughes, Smith and McLeroy  
 Nay: None**

5. CONSIDERATION of Items Removed from Consent Docket

**Motion was made by Littleton, seconded by Smith to remove Items h and i from the Consent Docket. Motion carried as follows:  
 Aye: Dickson, Hughes, Littleton, Smith and McLeroy  
 Nay: None**

6. COMMUNITY DEVELOPMENT

- a. DISCUSSION and related CONSIDERATION of **Resolution 2018-15** (PC Petition 2018-24) request of Keith and Ostin Streeter to amend the approved Specific Use Permit (Originally Resolution 2018-02/PC Petition 2018-06) to operate a contractor's yard/business at 4808 E SH-37 (item tabled from 8/13/2018 City Council meeting)

**Young presented meetings with the Streeters have resulted in an understanding and agreement of the requirements of the SUP. Young presented version in the packet needs some revision to one item and will be labeled as version 2b. Keith Streeter stated he is happy with the resolution. Hughes asked who will follow up on compliance and Young stated it will be Community Development department. Dickson asked about landscaping and Streeter stated he will ask the City what they want. It was discussed that there isn't much room to add any landscaping.**

**Motion was made by Hughes, seconded by Dickson to approve Item 6a as amended in version 2b. Motion carried as follows:  
 Aye: Dickson, Hughes, Littleton, Smith and McLeroy  
 Nay: None**

- b. DISCUSSION and related CONSIDERATION of **Ordinance 2019-03** (PC Petition 2019-03), request of Shadow Valley Development, LLC., to rezone approximately 88.573 acres located at the SE corner of N. Mustang Road and E. Tyler Drive from the General Agricultural A-1 District to the Single Family Residential R-1, Two-Family Residential R-2, and General Employment C-5 Districts as a part of a Planned Unit Development (PUD)(Item tabled from 1/14/2019 City Council meeting)

**Young presented he met with developers and changes were made to the PUD. Crafton Tull representative stated they are committed to concrete streets. Dickson asked about the fence and representative stated the HOA maintain stained cedar fence with landscaping and sidewalks. McLeroy stated he does not like the cedar fence and would prefer a more permanent maintenance free fence. Representative stated the HOA will have a perpetual fee of \$100 per lot for maintenance. McLeroy asked if any other type of fence can be built along SH-4. Representative stated the fence is 650 feet away from SH-4 and will have commercial development in front of the fence.**

**Smith stated this item is just the preliminary rezoning for the plat. Young stated only passing the zoning law tonight. The council discussed sewer and noting they want it to be available for the existing neighbors. Fairbairn stated some of the existing residents on Tyler Drive can be served. McLeroy questioned the requirement regarding the siding and asked that Hardy Board be used. Young presented Crystal Lane is a private road on a public easement. He stated all utilities can be in the easement and Crystal Lane will be rebuilt as a concrete street with curb and gutters. Perryman presented to those living on Crystal that the road is on public right-of-way. He stated the City will accept responsibility of maintaining the road once it is improved and becomes a public street. The representative stated they will commit to common area fence.**

**Motion was made by Dickson, seconded by Littleton to approve Item 6b as amended to add the highlighted fence boundaries. Motion carried as follows:  
Aye: Dickson, Hughes, Littleton, Smith and McLeroy  
Nay: None**

7. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION of **Ordinance 2018-19** updating the regulations for wrecker services and wrecker permits

**Perryman stated the Ordinance is not complete and will be considered next month.**

**Strike**

**Motion was made by Littleton, seconded by Dickson to recess the City Council Meeting at 7:53 p.m. and begin Tuttle Public Works Authority meeting.**

**Motion carried as follows:**

**Aye: Dickson, Littleton, Hughes, Smith and McLeroy**

**Motion was made by Littleton, seconded by Dickson to reconvene the City Council Meeting at 8:05 p.m.**

**Motion carried as follows:**

**Aye: Dickson, Littleton, Hughes, Smith and McLeroy**

**Nay: None**

**Motion was made by Littleton, seconded by Dickson to enter executive session at 8:05 p.m. after a five minute break.**

**Motion carried as follows:**

**Aye: Dickson, Littleton, Hughes, Smith and McLeroy**

**Nay: None**

**Mayor McLeroy reconvened the City Council meeting at 8:27 p.m.**

**Perryman announced for the record that only items on the agenda were discussed in Executive Session and no action was taken in Executive Session.**

## 8. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. CONSIDERATION to conduct an EXECUTIVE SESSION regarding annual job performance review of the City Manager. Proposed Executive Session pursuant to 25 O.S. Section 307(B)(1).
  1. CONSIDERATION action related to Executive Session Item 8a

## 9. INFORMATION AND REPORTS

- a. City Manager and Department Reports

**Slattery presented the Public Works department had 532 work orders in January which is the highest number ever. He thanked the Police Department for donating ipads to Public Works which will help the work order program be mobile, receive locates in the field and take photos for preventive uses.**

**Cluck presented he is working to get geosafe up and running on existing laptops. He also presented a sample of the new police patch with the logo.**

**Anthony stated the Fire Department also received 4 ipads and thanked the Police Chief.**

**Fairbairn presented the waste water treatment plant project is moving forward.**

**Valencia stated the fiber website is now live. Cityoftuttlefiber.com She state3d Civic Plus has given the city a launch date of June 2019 for the new city website.**

**Young stated a sample council chair will be ordered and the desk will be reworked if needed.**

- b. Councilmember Reports

**Dickson asked about drainage project at Farm Credit bank. Fairbairn stated he will finalize the letter. Slattery presented options for addressing the drainage problem. McLeroy presented a short term solution using a straight hole with gravel to drain water.**

## **NEW BUSINESS**

### **ANNOUNCEMENTS**

1. City Council Workshop Meeting on Monday, February 25, 2019 at 6:00 p.m.
2. City Council Meeting on Monday, March 11, 2019 at 7:00 pm (workshop at 6:00 pm)

**ADJOURNMENT**

**Motion was made by Littleton, seconded by Hughes to adjourn the City Council Meeting at 8:54 p.m.**

**Motion carried as follows:**

**Aye: Dickson, Littleton, Hughes, Smith and McLeroy**

**Nay: None**

Attest:

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Wendy Marble, City Clerk

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Aaron McLeroy, Mayor