

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR WORKSHOP SESSION ON **JUNE 22, 2020 at 6:00 p.m.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AUSTIN HUGHES, MARY SMITH AND AARON MCLEROY

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, AARON SLATTERY, DON CLUCK, BRUCE ANTHONY

OTHERS PRESENT: LESLIE WALKER, TONY BLATT AND COREY RACKLEY

CALL TO ORDER McLeroy called the meeting to order at 6:02 p.m.

ROLL CALL Marble called the roll and declared a quorum present

ORDER OF BUSINESS

1. DISCUSSION and related CONSIDERATION award of contract for the steel package for the new Tuttle Police Station

Tony Blatt presented bids came in under the estimate. He stated the city should go with the full bid of 8000 square feet since the cost was lower than you could ever get in the future. McLeroy asked if it was an additional 5% to add the alternate. Rackley stated there are good competitive bids right now and it makes sense to accept the alternate. Blatt stated the bid documents will be issued in July for a bid date in September. Dickson stated it makes sense to accept the alternate, stating the police department is going to continue to grow with the growth of the community. Littleton stated to keep in mind the budget is tight and we may come up with other needs and funding sources. Cluck stated the generator, radios and tower can be lease purchased.

Motion was made by Hughes, seconded by Littleton to approved award of bid to Van Hoose Construction in the amount of \$82,479 for the base bid, including Alternate 1 in the amount of \$113,855. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

2. DISCUSSION and related CONSIDERATION amendment to the Memorandum of Understanding with Grady County regarding the Gregory Road Bridge repairs

McLeroy stated no action should be taken on Item 2 and 3. He stated it is his opinion the gas line restricts the larger pipe, so a bridge is needed and the County is not a certified bridge builder. Perryman stated the County said that and FEMA will not fund the project. McLeroy stated the County has borrowed money and is accepting all responsibility. When the project is complete the City and County will split the cost less any funds received from FEMA. Young stated it is a 45 ton bridge. Perryman recommended letting the County do what they are planning.

No Action Taken

- 3. DISCUSSION and related CONSIDERATION consent of proposed work and contracts with Grady County regarding the Gregory Road Bridge repairs

No Action Taken

- 4. UPDATES, DISCUSSION, and QUESTIONS regarding:

- a. New Tuttle Police Station planning

Hughes asked if we have any ideas if the project is over budget? Young stated preparing for lease purchase for equipment and move some funds around to use if necessary. He also stated a 15% contingency is built in. Young also state the City has the ability to reject bids and re-bid the project.

- b. Sanitary sewer projects

Young presented plans are complete for SH-37 and SH-4 lift station. Young stated meeting with Warm Springs developers. Their engineer is struggling to submit required plans. Perryman stated purchase of 80 acres for water treatment plant documents have been signed. He stated DCP will need to agree to easement. Littleton asked what is the timeline for the convenience store at SH-4? Young stated there is not confirmed target date. The plan is to break ground by September and the lift station bid could possibly be in August.

- c. Water planning

Slattery stated they found a leak in the main line in front of the Montford and the repair may be covered by their bond. Slattery presented June was the highest month of water use on record for the City. The plant was producing 850,000 gallons a day and we were buying 225,000 gallons from Newcastle.

McLeroy stated there is a meeting next Monday with Rural Water #6 to discuss purchasing water. Young stated Blanchard is also looking for other sources of water.

Motion was made by Littleton, seconded by Dickson at 6:59 p.m. to extend the meeting one hour. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

McLeroy discussed options of drilling well in Cogar and having rural water transport it. Perryman stated it is a possibility, but it also becomes territorial to get it drilled.

- d. Silver Ridge drainage improvements

Young presented some residents will not sign the license agreement. Perryman presented the water does not appear to be from the channel as viewed in the photographs. All members and staff viewed the most recent photographs after the recent rain, and discussed how the flow and how fences and high weeds are impeding the flow. Young presented an improvement district might be a

possibility. Perryman presented other options. McLeroy stated the City can't fix any drainage in the channel without the licenses.

e. Oklahoma Legislature

Young presented request for any items to be brought to the legislature. He discussed safety issues with oil and gas. Perryman discussed interim study about setting up an entity like OERB to help repair roads and other damage from the energy industry. He stated money paid to counties could be redirected to this program.

f. Sanitary sewer projects

Strike

g. Budget preparation for FY 2021, including goals, projects, and staffing

Young asked Council to think about goals for 2021 and what they want the City to accomplish. Young stated he would like to hire a City Planner that would also assist with project management and grants. Hughes stated would like City to finish projects in 2021.

Littleton would like the road project finished, Police Department building completed, wastewater treatment project to get going, SH-4 and SH-37 lift station completed and finish the second floor of City Hall.

h. City Manager and Department Reports

Cluck presented he has received one of the new police vehicles and is waiting on the second vehicle. He stated the COPS grant was awarded. Department is interviewing for hiring officer.

Motion was made by Dickson, seconded by Littleton at 7:57 p.m. to extend the meeting one hour. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Slattery presented the road project is going good. Only complaint was someone asked for speed bumps. He stated he will provide the cost at the next meeting, but thinks project is under budget on day rate and maybe over on materials. Dickson asked if he had any concerns about the project going too fast. Slattery stated he does not, this is a higher level contractor than we have used before.

Anthony stated 2 paramedic positions are still open and working on hiring. He has three applicants scheduled for testing. He stated 2 brush trucks are down with \$1800 to \$2800 estimates for the repairs. He stated he will be picking up the new ambulance in mid-July. He stated the 522 agreement will be on the next agenda.

Young presented the fiber project construction is complete and installs are continuing.

Perryman presented the law firm is dissolving and he will be moving to Perryman and Perryman, his two son's firm. Young stated the City will need agreements for this transfer

i. Councilmember Reports

Littleton asked how Silver City Ridge Road repairs are going. Slattery stated working with FEMA and does look like the process is moving forward. Littleton asked when will the lumber yard demo begin. Slattery stated we received the shipping container today to use to store what was in the lumber store. They will move everything tomorrow and once completed the demo can begin.

Smith asked about a 50 amp plug that went out at the rodeo ground arena. Slattery stated he spoke to Terry Armstrong about the repair.

Dickson asked if there were any sponsors for the fireworks. Tim stated one sponsor for \$150.

Motion was made by Littleton, seconded by Hughes to recess the Workshop Meeting at 8:18 p.m. and enter Executive Session after a five-minute break. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Mayor McLeroy reconvened the City Council meeting at 10:11p.m.

Perryman announced for the record that only items on the agenda were discussed in Executive Session and no action was taken in Executive Session.

5. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

a. CONSIDERATION to conduct an EXECUTIVE SESSION regarding annual job performance review of the City Manager. Proposed Executive Session pursuant to 25 O.S. Section 307(B)(1).

1. CONSIDERATION action related to Executive Session Item 5a

No Action Taken

ANNOUNCEMENTS

ADJOURNMENT

Motion was made by Smith, seconded by Littleton to adjourn the Workshop Meeting at 10:11 p.m. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Attest:

Wendy Marble, City Clerk

Aaron McLeroy, Mayor