

## Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR WORKSHOP SESSION ON **JULY 11, 2022, AT 6:00 P.M.** IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: SCOTT DICKSON, TREY BUCK, AUSTIN HUGHES AND MARY SMITH

MEMBERS ABSENT: AARON MCLEROY

STAFF PRESENT: DAVID PERRYMAN, WENDY MARBLE, AARON SLATTERY, DON CLUCK, RYAN ALLEN, LAURIE KOELSCH, AMBER RILEY, BRYAN BALENSEIFEN, JULIE MOWDY, AMY NATCHER AND SEAN FAIRBAIRN

OTHERS PRESENT: LESLIE WALKER

**CALL TO ORDER** Smith called the meeting to order at 6:00 p.m.

**ROLL CALL** Marble called the roll and declared a quorum present

### **ORDER OF BUSINESS**

1. DISCUSSION and QUESTIONS regarding items on the City Council, Tuttle Public Works Authority Board of Directors, and Tuttle Development Authority Board of Directors consent dockets

**Hughes asked about capital outlay agreement for Fire Department. Allen presented it is for ambulance replacement. Hughes asked about district payments. Allen stated those are for maintenance and operations. He stated the annual amount of \$100,000 has been increased to \$250,000. Hughes asked if the budget amendment for three new firefighter positions is enough to fund. Allen stated that is only funding for 6 months.**

**Smith asked about the handbook changes and suggested pulling from the consent docket to vote separately. Mowdy presented the three options, a. doesn't require form and is the original language from current handbook, b. adds verification form and language "may" ask for form, c. language is "will require form". Dickson asked if we would deny coverage. Hughes suggested a dollar amount be added. Perryman stated should opt for C from a legal perspective it is not discriminating. He stated there needs to be an objective test to make the determination for coverage or denial. A standard must be adopted. Hughes suggested asking Gallagher for a standard or any examples of cities that have this.**

**Smith asked what is watchguard. Cluck replied it is the video system for the police department.**

**Dickson asked about the MOU with Chickasaw Nation. Allen stated it is a mutual**

**aid agreement. He stated no liability and pass-through reimbursements. He said it benefits us more than them.**

2. UPDATES, DISCUSSION, and QUESTIONS regarding:

a. Status of Wastewater Treatment Plant project

**Slattery stated public notices have been published and DEQ applications are submitted. Marble stated the bid date is August 2, 2022.**

b. Status of City Hall second floor project

**Balenseifen stated it has not been released for bids or a date set. He stated it will take about 6 months to complete. Marble presented this project will have a bid opening in the next few weeks. She stated the architect and the City Manager have been working on bid specs.**

c. Monthly Financial Report

**Marble presented reconciliation not complete, so nothing to present for financials. She stated she will forward June report when she receives it. Dickson asked about 2021 audit. Marble stated she is working with the auditor and providing much of the information and reports by email. The auditor stated they would be onsite mid-July but have not received a confirmation on the date.**

3. INFORMATION AND REPORTS

a. City Manager and Department Reports, including reports posted on the agendas for the City Council, Tuttle Public Works Authority Board of Directors, and Tuttle Development Authority Board of Directors

**Slattery presented Railroad has contacted him and will begin a resurface project and crossing upgrades in about 18 months. He stated he has discussed the drainage problems with them.**

**Slattery stated we are buying water from Newcastle. He stated Well 5 pump is down and will need repair. He stated bulk water sales have been suspended.**

**Dickson asked how many homes our water system can sustain. Slattery stated we need a long-term plan for water. Fairbairn stated he will present water projections in a few months.**

**Hughes asked about the gas connection. Slattery stated he is working on this with ONG**

**Allen stated nothing more to report.**

**Marble presented the new online bill payment system is now completely switched over and the old system is shut off. She stated staff has been hard at work helping customers set up their account in the new system.**

**Koelsch stated still waiting on delivery of 500 modems.**

**Perryman presented update on City's oil and gas hearing and motions.**

b. Councilmember Reports

**Hughes presented he is working on 18-hole disc golf course for Soccer Park at no cost to the city.**

**Dickson asked if any incidents on July 4<sup>th</sup>. Allen stated up all night, nothing significant, but had seven fires. Cluck stated worked off complaints and no citations were issued.**

**Hughes asked if any other staff want to give reports now rather than wait. Dickson stated no need to for all staff to stay for entire meeting.**

**Smith thanked all departments for their help during the rodeo.**

**Koelsch presented the discrepancy of fiber customers from the report from the clerk and the fiber department report. She stated it has to do with move ins, service changes and cut-offs.**

**Riley presented the July 4<sup>th</sup> fireworks were moved to the 3<sup>rd</sup> and stated it seemed like more people attended. It might be something to think about in the future.**

**ANNOUNCEMENTS**

**ADJOURNMENT**

**Motion was made by Hughes, seconded by Dickson to adjourn the Workshop Meeting at 6:52 p.m. Motion carried as follows:**

**Aye: Dickson, Buck, Hughes and Smith**

**Nay: None**

Attest:

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Wendy Marble, City Clerk

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Aaron McLeroy, Mayor