

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR WORKSHOP SESSION ON **AUGUST 10, 2020 at 6:00 p.m.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AUSTIN HUGHES, MARY SMITH AND AARON MCLEROY

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, AARON SLATTERY, DON CLUCK, BRUCE ANTHONY, KAYLEY GORDON, LAURIE KOELSCH, BRYAN BALENSEIFEN, AND SEAN FAIRBAIRN

OTHERS PRESENT: LESLIE WALKER

CALL TO ORDER McLeroy called the meeting to order at 6:00 p.m.

ROLL CALL Marble called the roll and declared a quorum present

ORDER OF BUSINESS

1. DISCUSSION and QUESTIONS regarding items on the City Council, Tuttle Public Works Authority Board of Directors, and Tuttle Development Authority Board of Directors consent dockets

Hughes asked about item 4k, Marble stated adopting Code of Ordinances book. Perryman said every 10 years is required. Young stated every 2 years total recodify.

2. DISCUSSION of FY2019 Financial Audit presented by Chris Angel of Angel, Johnston & Blasingame, P.C.

Chris Angel presented the financial audit for 2020. A recommendation for CDBG grant that City did not receive the funding and asked if the Council reviewed or ask about the project. Angel discussed police fine receivables. He stated there were no issues with accounting principles. He presented management recommendations – Time cards not signed by supervisor, HRA reimbursements to employees – paid out of one dept. may need to pay per department, old outstanding checks need to be voided, ball park lack of documentation at gates, able to analyze, did not carry over attendance to daily monthly reports, utility rate – gas increase in Dec. 2019 – was not updated to \$3.15 only a few thousand dollars in total, sewer utility billings – consumption narrative is confusing. Stated staff was cooperative and it went smoothly.

McLeroy asked for recommendations to keep up with grants. Dickson asked if Angel recommends monthly or bi-monthly report? Angel asked what works best? A report makes everyone accountable. Angel stated presented documents of his findings. McLeroy asked if City should write citations off? Angel responded consider the cost of collections and internally how you want to handle. Perryman stated with age

liability could be greater. Suspension is through Department of Public Safety, the City warrants not at DPS, would be the ones to clean up. McLeroy asked could we write policy as council. Perryman said courts have much less leverage over defendants. Cluck stated using a collection agency and warrant intercept of taxes. Perryman explained 120 days to pay per DPS rules. Angel stated it is not getting out of control.

Perryman asked about federal payroll tax deferral. Young stated what if employees do not want the money? Perryman stated to disclose to employees that it will still be owed and is only a deferral.

3. UPDATES, DISCUSSION, and QUESTIONS regarding:
 - a. COVID-19 response and issues
 - b. Budget planning and goals for FY 2021
 - c. New Tuttle Police Station
 - d. Sanitary Sewer Project
 - e. Silver Ridge drainage channel/Jaden Court detention pond improvements
 - f. Financials
 - g. FEMA roadway repairs

No Discussion

4. INFORMATION AND REPORTS
 - a. City Manager and Department Reports, including reports posted on the agendas for the City Council, Tuttle Public Works Authority Board of Directors, and Tuttle Development Authority Board of Directors.
 - b. Councilmember reports

No reports

5. DISCUSSION regarding the filling of vacancies on various boards, committees, and commissions.

No Discussion

ANNOUNCEMENTS

ADJOURNMENT

Motion was made by Littleton, seconded by McLeroy to adjourn the Workshop Meeting at 6:54 p.m. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Attest:

Wendy Marble, City Clerk

Aaron McLeroy, Mayor