

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR WORKSHOP SESSION ON **AUGUST 22, 2022, AT 6:00 P.M.** IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: SCOTT DICKSON, TREY BUCK, AUSTIN HUGHES, MARY SMITH AND AARON MCLEROY

MEMBERS ABSENT: NONE

STAFF PRESENT: DAVID PERRYMAN, WENDY MARBLE, AARON SLATTERY, DON CLUCK, RYAN ALLEN AND SEAN FAIRBAIRN

OTHERS PRESENT: LESLIE WALKER, FRANK CRAWFORD, TODD LITTLETON AND BRETT YACKESCHI

CALL TO ORDER McLeroy called the meeting to order at 6:00 p.m.

ROLL CALL Marble called roll and declared a quorum present

ORDER OF BUSINESS

1. Tuttle Financial Performance Report (Perfometer) for FY-2020 presented by Frank Crawford
Crawford presented the information. He stated this is a simple 1-10 scale rating system that he developed. He discussed the highlights of the document. Council Members asked questions and thanked him for the presentation. Crawford asked if they would like him to do this for 2021. Council stated yes, and they would like to see a few previous years. Crawford stated once the 2021 audit is complete, he will come back and present information.
2. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding approval of Community Fire Assistance 80/20 Reimbursement Grant Application for Fire Department
Allen presented grant covers \$10,000 of an \$85,000 cab and chassis purchase. McLeroy asked if obligated to pay \$75,000. Allen stated the purchase is budgeted in this year.
Motion was made by Smith, seconded by Hughes to approve Community Fire Assistance 80/20 Reimbursement Grant Application for Fire Department. Motion carried as follows:
Aye: Dickson, Buck, Hughes, Smith and McLeroy
Nay: None
3. Discuss proposal from Todd Littleton and other persons supporting the use of a portion of the Tuttle Soccer Park for a permanent Disc Golf Course. Review Request for Commitment received from Mr. Littleton on August 17, 2022 and Consider and Take Possible Action to Approve All or Part of the Request for Commitment or to Deny said Request for Commitment.
Littleton presented an MOU (memorandum of understanding) was requested by council at the last meeting but does not fit what we are asking for currently. He stated we need the course first before the MOU. He stated he would like the city's approval for the hole sponsorships. Smith stated the roundup Club fronted money for the bucking shoots and advertising sponsorships paid for those. She stated not in favor of spending city's money for baskets. Littleton stated all improvements will become city property. He stated the disc golf group will just be happy to be allowed to use the city property. Dickson asked what the complete cost of an 18-hole course is. Littleton stated it could be \$25,00 to \$40,000. Littleton stated \$20,000 is the estimate to spend on this course. McLeroy stated he does not want to commit the public works department to the project, and he asked that the money

request be removed. Littleton stated he would like to include Public Works Director in project planning.

Motion was made by Dickson, seconded by Smith at 7:00 to extend the meeting one hour to 8:00 p.m. Motion carried as follows:

Aye: Dickson, Buck, Hughes, Smith and McLeroy

Nay: None

McLeroy asked Littleton what you need now from the city to get a set of plans. He stated they will need a set of plans for the project. Littleton stated permission to use the property and proceed with fund raising. Littleton stated he would like to work with a staff member that knows the property. He stated once the course is installed, he will come back with an MOU.

Motion was made by Smith, seconded by Hughes to approve the use of a portion of the Tuttle Soccer Park for a permanent Disc Golf Course as amended to include design to be submitted to City Manager and Public Works Director, delete first paragraph 5 entirely and renumber the second paragraph 5 to 7. Motion carried as follows:

Aye: Dickson, Buck, Hughes, Smith and McLeroy

Nay: None

4. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding terms and conditions of Easement from the James Osborn Living Trust to the City of Tuttle and the Tuttle Public Works Authority for the installation of a discharge line from the site of the new Waste Water Treatment Plant

Perryman presented Slattery is working with James Osborn to acquire the easement. Perryman stated consideration is not resolved, but all terms are ready to approve. He stated it is 20 ½ feet of right-of-way. Perryman stated Osborn asked for Slattery to be the contact person. Slattery stated that an agreement is very close.

Motion was made by Dickson, seconded by Hughes to approve terms and conditions of Easement from the James Osborn Living Trust to the City of Tuttle and the Tuttle Public Works Authority for the installation of a discharge line from the site of the new Waste Water Treatment Plant. Motion carried as follows:

Aye: Dickson, Buck, Hughes, Smith and McLeroy

Nay: None

5. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding the terms and conditions of an Agency Agreement appointing Public Works Director Aaron Slattery as the contact person for James Osborn, Trustee of the James Osborn Living Trust regarding issues relating to the easement, the line construction and the respective duties of the Tuttle Public Works Authority and the James Osborn Trust before, during and after construction of the discharge line.

Motion was made by Hughes, seconded by Smith to approve the terms and conditions of an Agency Agreement appointing Public Works Director Aaron Slattery as the contact person for James Osborn, Trustee of the James Osborn Living Trust regarding issues relating to the easement, the line construction and the respective duties of the Tuttle Public Works Authority and the James Osborn Living Trust before, during and after construction of the discharge line. Motion carried as follows:

Aye: Dickson, Buck, Hughes, Smith and McLeroy

Nay: None

6. UPDATES, DISCUSSION, and QUESTIONS regarding:

- a. Monthly Financial Report (July)

City Council reviewed the financial report, and no questions were asked.

b. Department Reports

Mayor asked if any Departments had reports. Cluck, Allen and Marble stated no. Slattery presented the City received federal funds of \$312,000 for the 2020 ice storm, and the expenses were \$346,000.

c. City Attorney Report/update

Perryman reported the judge in the pending case has not ruled on the venue.

d. Councilmember Reports

no reports

ANNOUNCEMENTS

None

ADJOURNMENT

Motion was made by Hughes, seconded by Dickson to adjourn the Workshop Meeting at 7:31 p.m. Motion carried as follows:

Aye: Dickson, Buck, Hughes, Smith and McLeroy

Nay: None

Attest:

Wendy Marble, City Clerk

Aaron McLeroy, Mayor