

Minutes

THE BOARD OF TRUSTEES OF THE TUTTLE PUBLIC WORKS AUTHORITY MET IN REGULAR SESSION ON **SEPTEMBER 9, 2019 AT 7:00 P.M.** IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AUSTIN HUGHES, MARY SMITH AND AARON MCLEROY

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, AARON SLATTERY, BRUCE ANTHONY, LAURIE KOELSCH, KARA BLEVINS, KAYLEY GORDON, MATT MEARS AND SEAN FAIRBAIRN

OTHERS PRESENT: BEN OGLESBY, LESLIE WALKER, JAYSON KNIGHT AND OTHERS THAT DID NOT SIGN IN

CALL TO ORDER Mayor McLeroy called the meeting to order at 8:20 p.m.

ORDER OF BUSINESS

1. Discussion and questions regarding items on the consent docket

None

2. CONSENT DOCKET

(This item is placed on the agenda so that the Board of trustees, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Board members, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for TPWA meeting August 12, 2019
- b. ACKNOWLEDGMENT receipt of payroll and claims for August 2019
- c. APPROVAL purchase of material for gas lines for Deer Ridge Run Phase 3 not to exceed \$11,836.86
- d. APPROVAL purchase of material for gas lines for Jaden Court Phase 1 not to exceed \$21,371.58
- e. APPROVAL purchase of material for gas lines for Hollow Brook Phase 1 not to exceed \$28,759.37
- f. ACKNOWLEDGMENT receipt of Oklahoma Department of Environmental Quality Permit WL000026190600 for the construction of 2,457 linear feet of six-inch PVC pipe, 2,550 linear feet of eight-inch PVC pipe, and 1,076 linear feet of twelve-inch PVC pipe for water line distribution and all appurtenances to serve the Hollow Brook Phase 1
- g. ACKNOWLEDGMENT receipt of Oklahoma Department of Environmental Quality Permit SL000026190601 for the construction of 3,186 linear feet of eight-inch PVC pipe, and 6,318 linear feet of ten-inch PVC pipe for sanitary sewer collection and all appurtenances to serve the Hollow Brook Phase 1

- h. ACKNOWLEDGMENT receipt of Oklahoma Department of Environmental Quality Permit WL000026190659 for the construction of 287 linear feet of six-inch PVC pipe, 3,246 linear feet of eight-inch PVC pipe, for water line distribution and all appurtenances to serve the Jaden Court Subdivision Phase 1
- i. ACKNOWLEDGMENT receipt of Oklahoma Department of Environmental Quality Permit SL000026190660 for the construction of 3,356 linear feet of eight-inch PVC pipe, and 2,260 linear feet of ten-inch PVC pipe for sanitary sewer collection, 2,914 linear feet of eight -inch PVC pipe for a forced main sewer collection, lift station with capacity of 335 gpm and all appurtenances to serve the Jaden Court Subdivision Phase 1
- J. APPROVING AND AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS PERTAINING TO PUBLIC FINANCE TRANSACTIONS WITH THE PUBLIC FINANCE LAW GROUP PLLC, FRAILEY, CHAFFIN, CORDELL, PERRYMAN, & STERKEL, LLP, AND MUNICIPAL FINANCE SERVICES, INC.
- K. APPROVAL contract with Blackmon-Mooring for Water Treatment Plant remediation work at a cost of \$30,285.27

Motion was made by Hughes, seconded by Littleton to adopt the consent agenda items 2 a, b, c, d, e, f, g, h, i, j and k. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

- 3. CONSIDERATION of Items Removed from Consent Docket

Strike

- 4. GENERAL GOVERNMENT

Strike

Motion was made by Littleton, seconded by Hughes to recess the Tuttle Public Works Authority meeting at 8:21 and begin Executive Session for the Tuttle Development Authority, Tuttle Public Works Authority and City Council meetings after a five-minute break.

Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Motion was made by Littleton, seconded by Dickson to reconvene the Tuttle Public Works Authority meeting at 9:31 p.m.

Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Perryman announced for the record that only items on the agenda were discussed in Executive Session and no action was taken in Executive Session.

- 5. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. CONSIDERATION regarding the purchase/acquisition of real estate for the Waste Water Treatment Plant. (Proposed Executive Session pursuant to 25 O.S. Section 307(B)(3) to discuss and negotiate the possible purchase of real estate. The Governing Body shall make a determination as to its intent to enter into executive session

in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)

1. CONSIDERATION action related to Executive Session Item 5a

NEW BUSINESS

Young presented the City was able to provide water to all residents without rationing and the water system worked well. McLeroy asked if we purchased water from Newcastle and Young stated we did and this is normal for this time of year.

Dickson asked if there were any complaints about high water bills. Marble stated City Hall has received numerous calls. Slattery presented the water superintendent completed many data captures proving the water use on bills is correct. Marble stated the higher bills were attributed to this billing cycle meter reading dates were longer than the usual 30 days plus this was the hottest and driest period this year.

ANNOUNCEMENTS

ADJOURNMENT

Motion was made by Smith, seconded by Littleton to adjourn the TPWA meeting at 9:40 p.m. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Attest:

TPWA Secretary, Wendy Marble

Chairman, Aaron McLeroy