

**Minutes**

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR WORKSHOP SESSION ON **SEPTEMBER 14, 2020 at 6:00 p.m.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AUSTIN HUGHES, MARY SMITH, AND AARON MCLEROY

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, AARON SLATTERY, DON CLUCK, BRUCE ANTHONY, KAYLEY GORDON, LAURIE KOELSCH, BRYAN BALENSEIFEN, AMBER RILEY, AND SEAN FAIRBAIRN

OTHERS PRESENT: LESLIE WALKER, CORY RACKLEY AND TONY BLATT

**CALL TO ORDER** McLeroy called the meeting to order at 6:03 p.m.

**ROLL CALL** Marble called the roll and declared a quorum present

**ORDER OF BUSINESS**

1. DISCUSSION and QUESTIONS regarding items on the City Council, Tuttle Public Works Authority Board of Directors, and Tuttle Development Authority Board of Directors consent dockets

**Dickson asked about Item 4d Payroll & Claims that Brazos payments on twice for \$4,000 & \$1,300. Marble said she will review and provide answer.**

2. UPDATES, DISCUSSION and QUESTIONS regarding:
  - a. COVID – 19 response and issues  
**Young stated working on CARES Funding – it was submitted today.**
  - b. Financials  
**Young presented financials added to packet at 4:30pm today and presented overview of all funds. McLeroy asked about Gregory Road bridge, cost of \$165,000 for construction and may have \$83,000 to pay. Young stated \$1M budget could get some section line roads resurfaced. Slattery said \$200,000 a mile approximate cost to resurface. Dickson said what about Tyler & Silver City Ridge. Slattery stated it is at the top of list – County Line & N. Cimarron are also priority.**
  - c. New Police Station  
**Young stated plans are available for review, and out for bid. Cory Rackley presented packages over \$50,000 out for bid, interest in bids has been good, good time for bidding – stated estimate is very tight. Tony Blatt said he reviewed plans and specs. The exterior design is similar design to City Hall He stated he has been answering bidders’ questions. September 24<sup>th</sup> is bid day. Rackley said will be bulk of project bid on 24<sup>th</sup> and other items later. Dickson asked Cluck how he feels about project. Cluck responded he is fine and likes it. McLeroy stated he is comfortable with it and with a little bit of extra cost. Littleton stated doing it all now makes sense; it will save money in the long run and is the best bang for buck. Rackley stated it will take 8 months to complete. Young presented project was amended to meet**

additional requirements. He stated the groundbreaking ceremony is in 2 weeks at 6:00 p.m.

d. Employee Pay Study

Riley presented data for 59 employees. Dickson discussed corporate versus Government pay plans. Young presented variations could be step-raise or Cost of Living Adjustment plus step or you could absorb cola as part of step. No cola issued in several years. Dickson asked if other cities do that? Young stated most cities have a similar pay scale. Young stated during B. Williams term as mayor the City Council voted for the current pay scale with 3% steps and grades for each position. He stated the Union world does not like judgement calls and prefers the pay scale system. Perryman stated without the pay scale there is the possibility of subjective standards.

Littleton asked what is the trend on how we respond to those not getting raises? Is trend only 2 employees that performance restricts potential raise? What are instances with performance issues and raises granted? Young mentioned having meeting with Littleton and Perryman to discuss this. Dickson talked about being creative with pay increases, may not get raises due to finances. Perryman stated some do not get a raise because of performance or some already terminated for performance and this should be considered. Young stated he prepares the budget assuming all receiving raises and gives wiggle room. Littleton stated that would have been good information to provide during the budget discussion last year. McLeroy asked how many not receiving raises because of performance and for how many years? Young stated he would like flexibility in pay increases. McLeroy requested that the guaranteed part be taken out.

e. FY 2021 Budget Prep

**No update**

f. Street & Drainage Projects

**No update**

3. INFORMATION AND REPORTS

a. City Manager and Department Reports, including reports posted on the agendas for the City Council, Tuttle Public Works Authority Board of Directors, and Tuttle Development Authority Board of Directors.

b. Councilmember reports **No Update on 3 a or b**

**ANNOUNCEMENTS**

**ADJOURNMENT**

Motion was made by Dickson, seconded by Littleton to adjourn the Workshop Meeting at 6:58 p.m. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Attest:

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Wendy Marble, City Clerk

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Aaron McLeroy, Mayor