

Minutes

THE TUTTLE PLANNING COMMISSION MEMBERS MET IN A PUBLIC MEETING ON **October 7, 2019, 2019** AT 6:30 P.M. AT THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: RICHARD ROLISON, BRAD TRAXLER, DAVID PARKER AND FRED YAEGER

MEMBERS ABSENT: AIMEE DAUPHIN

STAFF PRESENT: TIM YOUNG, WENDY MARBLE, KAYLEY GORDON, SEAN FAIRBAIRN, AND MATT MEARS

OTHERS PRESENT: MATT HOLLAND, MIKE MEDRANO, STACY BENNETT AND OTHERS WHO DID NOT SIGN IN.

CALL TO ORDER Rolison opened the meeting at 6:30 p.m.

ROLL CALL Marble called the roll and declared a quorum present

ORDER OF BUSINESS

1. APPROVAL of minutes from September 3, 2019 meeting

Motion was made by Yaeger, seconded by Parker to approve minutes from September 3, 2019 meeting.

Motion carried as follows:

Aye: Traxler, Parker, Yaeger, and Rolison

Nay: None

2. DISCUSSION and related CONSIDERATION of **PC Petition 2019-32**, request of Mark Mathes for approval of a Planned Development (Ethan Estates) to be located in the 7000 Block of Ethan Lane (Public Hearing conducted at 9/3/2019) meeting.

Charles Allen (Engineer) presented changes – Shift lots East for detention, 1800 sq. ft., address fence – wood stockade or black chain-link, owner is builder.

Traxler asked if put everything that was discussed in PUD as well as asking if Fairbairn looked at the drainage. Fairbairn said changed detention pond to West side of property, meeting requirements. Yaeger asked Fairbairn is there was any problems, Fairbairn stated no. Young expressed it meets all the requirements.

Motion was made by Yaeger, seconded by Traxler to approve PC 2019-32 to request of Mark Mathes for approval of a Planned Development (Ethan Estates) to be located in the 7000 Block of Ethan Lane

Motion carried as follows:

Aye: Traxler, Parker, Yaeger, and Rolison

Nay: None

3. DISCUSSION and related CONSIDERATION of **PC Petition 2019-41**, request of Tri-City Construction, for a lot merge at 1004 Noah Place in Hill's Whispering Meadows Addition.

Young stated owner purchased 2 lots, request to put house in the middle (4 acres)

Motion was made by Yaeger, seconded by Parker to approve PC 2019-41 request of Tri-City Construction, for a lot merge at 1004 Noah Place in Hill's Whispering Meadows Addition

Motion carried as follows:

Aye: Traxler, Parker, Yaeger, and Rolison

Nay: None

4. PUBLIC HEARING, DISCUSSION and related CONSIDERATION and related CONSIDERATION of **PC Petition 2019-35**, regarding amending the Tuttle Zoning Code updating regulations for monument signs.

Young stated Great Plains National Bank sign along Mustang Rd.

Traxler asked if there's any number in the ordinance, Young stated 1 sign per street frontage.

Mayor McLeroy asked what other streets would this impact? Young edited to add 10' from street pavement.

Motion was made by Yaeger, seconded by Parker to approve PC 2019-35 regarding amending the Tuttle Zoning Code updating regulations for monument signs.

Motion carried as follows:

Aye: Traxler, Parker, Yaeger, and Rolison

Nay: None

5. PUBLIC HEARING, DISCUSSION and related CONSIDERATION of **PC 2019-36** regarding amending the Tuttle Code of Ordinances and the Tuttle Zoning Code updating landscaping regulations

Young stated located in Code of Ordinances, this will move to zoning code. Landscape applies to commercial, this will add residential, regulations that have not been enforced. Rolison asked what the minimum width in R-1, Young stated 60' change to 50-60'. Rolison asked about the acreage lots and that language needs to be added. Traxler mentioned HOA to enforce landscaping. Young said it'll be updated and brought back at November meeting for consideration. Parker inquired about sod or seed. Young said sod everything where dirt has been disturbed and the definition of sod will be added to code.

Motion was made by Yaeger, seconded by Rolison to Table PC Petition 2019-36 until next month regarding amending the Tuttle Code of Ordinances and the Tuttle Zoning Code updating landscaping regulations

Motion carried as follows:

Aye: Traxler, Parker, Yaeger, and Rolison

Nay: None

6. PUBLIC HEARING, DISCUSSION and related CONSIDERATION of **PC Petition 2019-37** request amending the Tuttle Zoning Code updating approved zones for various medical marijuana facilities.

Young mentioned the moratorium that is currently in place on all facilities except for dispensaries. Working on trying to fit current code on rules. Young stated needing industrial park in comprehensive plan.

Rolison said he likes the idea of putting together in industrial area, concentrated area.

Young said industrial parks need infrastructure.

Motion was made by Yaeger, seconded by Traxler to table PC Petition 2019-37 request amending the Tuttle Zoning Code updating approved zones for various medical marijuana facilities.

Motion carried as follows:

Aye: Traxler, Parker, Yaeger, and Rolison

Nay: None

7. **DISCUSSION and related CONSIDERATION of PC Petition 2019-38** amending the International Residential Code addressing minimum regulations for high wind resistance and other roofing materials.

Mayor McLeroy said he met with a local builder and talked to other builders and they seem to all be in agreeance. Mears presented roof sheathing, dimensional lumber, fasteners regulations regarding roofing and wind regulations. He presented garage doors shall be steel backed. Young made amendments as discussed.

Motion was made by Rolison, seconded by Yaeger to approve of PC Petition 2019-37 amending the International Residential Code addressing minimum regulations for high wind resistance and other roofing materials.

Motion carried as follows:

Aye: Traxler, Parker, Yaeger, and Rolison

Nay: None

8. **DISCUSSION and related CONSIDERATION of PC Petition 2019-39 adopting the 2015 International Swimming Pool and Spa Code.**

Motion was made by Yaeger, seconded by Rolison to approve of PC Petition 2019-39 adopting the 2015 International Swimming Pool and Spa Code.

Motion carried as follows:

Aye: Traxler, Parker, Yaeger, and Rolison

Nay: None

9. **DISCUSSION and related CONSIDERATION of PC 2019-40** amending the Tuttle Subdivision Regulations regarding specifications for homeowner/property owner associations.

No action

10. **DISCUSSION and related CONSIDERATION** recommendation to City Council to adjust building permit and other community development fees.

Young stated the fees have not been updated since the 90's

No action

ANNOUNCEMENTS

1. Next meeting Monday, November 4, 2019 at 6:30 pm

NEW BUSINESS

Young mentioned screening and landscaping for subdivisions – next month meeting

Young said Hollowbrook should be on agenda again at January meeting

ADJOURNMENT

Motion was made Rolison, seconded by Yaeger to adjourn the meeting at 8:30 p.m.

Motion carried as follows:

Aye: Traxler, Parker, Yaeger, and Rolison

Nay: None

Attest:

City Clerk

Chairman