

Minutes

THE TUTTLE PLANNING COMMISSION MEMBERS MET IN A PUBLIC MEETING ON **November 4, 2019, 2019** AT 6:30 P.M. AT THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: RICHARD ROLISON, BRAD TRAXLER, DAVID PARKER, FRED YAEGER AND AIMEE DAUPHIN

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, WENDY MARBLE, KAYLEY GORDON, BRIAN BALENSEIFEN AND MATT MEARS

OTHERS PRESENT: OTHERS WHO DID NOT SIGN IN

CALL TO ORDER Rolison opened the meeting at 6:30 p.m.

ROLL CALL Marble called the roll and declared a quorum present

ORDER OF BUSINESS

1. APPROVAL of minutes from October 4, 2019 meeting
Motion was made by Yaeger, seconded by Parker to approve minutes from October 4, 2019 meeting.
Motion carried as follows:
Aye: Traxler, Parker, Yaeger, Dauphin and Rolison
Nay: None
2. DISCUSSION and related CONSIDERATION of adoption of meeting calendar for Calendar Year 2020
Motion was made by Dauphin, seconded by Traxler to approve 2020 Calendar for Planning Commission Meetings.
Motion carried as follows:
Aye: Traxler, Parker, Yaeger, Dauphin and Rolison
Nay: None
3. DISCUSSION and related CONSIDERATION of **PC Petition 2019-43**, request of Deer Ridge Run, LLC, to turn responsibility of streetlights in Deer Ridge Run Subdivision, Phases 1 & 2, over the City of Tuttle
Young stated meets requirements for adoption, will go to to City Council for final approval
Motion was made by Yaeger, seconded by Parker to approve PC 2019-43 request of Deer Ridge Run, LLC, to turn responsibility of streetlights in Deer Ridge Run Subdivision, Phases 1 & 2, over the City of Tuttle
Motion carried as follows:
Aye: Traxler, Parker, Yaeger, Dauphin and Rolison
Nay: None

4. DISCUSSION and related CONSIDERATION of **PC Petition 2019-40**, amending the Tuttle Subdivision Regulations to allow for administrative acceptance of streetlights in subdivisions.

Young presented Ordinance change giving City Manager Authority

Motion was made by Yaeger, seconded by Parker to approve PC 2019-40 amending the Tuttle Subdivision Regulations to allow for administrative acceptance of streetlights in subdivisions.

Motion carried as follows:

Aye: Traxler, Parker, Yaeger, Dauphin and Rolison

Nay: None

5. DISCUSSION and related CONSIDERATION of **PC 2019-36** regarding amending the Tuttle Code of Ordinances, Tuttle Subdivision Regulations, and the Tuttle Zoning Code updating landscaping regulations (public hearing conducted 10/7/2019)

Young mentioned turning landscaping over to HOA made changes to HOA enforce tree requirements, submit statement of landscaping concept. Young made amendments, discussed commercial landscaping.

Rolison suggested looking at screening requirements adjacent to residential. Young made exception for CBD district downtown, HOA documentation, Regulated by HOA.

Motion was made by Yaeger, seconded by Dauphin to amend PC Petition 2019-36 amending the Tuttle Code of Ordinances, Tuttle Subdivision Regulations, and the Tuttle Zoning Code updating landscaping regulations (public hearing conducted 10/7/2019)

Motion carried as follows:

Aye: Traxler, Parker, Yaeger, Dauphin and Rolison

Nay: None

6. DISCUSSION and related CONSIDERATION of **PC Petition 2019-20** regarding amending the Tuttle Subdivision Regulations regarding specifications for subdivision screen walls and landscaping.

Young mentioned external landscaping for subdivisions, walls and landscaping along with what is the purpose for wall and what are you trying to protect. Rolison stated section line road, major corridors and entrances, look at what material cannot be used.

No Action

7. DISCUSSION and related CONSIDERATION of **PC Petition 2019-19** amending the Tuttle Subdivision Regulations regarding specifications for homeowner/property owner associations.

Young details how it works and approval process, important for residents to be involved from beginning and paying dues, members discussed using 3rd party (Neighborhood Services).

No Action

8. **DISCUSSION and related CONSIDERATION of PC Petition 2019-37 regarding amending the Tuttle Zoning Code updating approved zones for various medical marijuana facilities (public hearing conducted 10/7/2019)**

Young stated City Attorney has draft.

No Action

9. **DISCUSSION and related CONSIDERATION recommendation to the City Council to adjust building permit and other Community Development fees.**

Young introduced Tuttle's new Building Inspector Bryan Balenseifen, Bryan will work on building permit fees that have not been adjusted since 90's. Hoping to get the new fees on the December agenda.

No action

ANNOUNCEMENTS

1. Next meeting Monday, December 2, 2019 at 6:30 pm

NEW BUSINESS

Rolison requested update to PUD. 6000 sq. ft or 7200 sq. ft., ASCOG is 7200

ADJOURNMENT

Motion was made Dauphin, seconded by Yaeger to adjourn the meeting at 8:59 p.m.

Motion carried as follows:

Aye: Traxler, Parker, Yaeger, Dauphin and Rolison

Nay: None

Attest:

City Clerk

Chairman