



# THE CITY OF TUTTLE

## COMMUNITY DEVELOPMENT

### COMMUNICATION AND POWER LINES CONSTRUCTION PERMIT APPLICATION

Section 4-20 of the Tuttle Code of Ordinances requires a building permit from the Community Development Department for all construction activity within the City of Tuttle, unless exempted by a franchise granted by the City of Tuttle, the Oklahoma Corporation Commission, or other appropriate regulatory body with jurisdiction. Oil and gas pipelines must use the Oil & Gas Pipeline Construction Permit Application, not this application. This permit does not cover any structures that will need to be built (i.e. communication towers), nor does it cover equipment that will be mounted to existing structures (i.e. existing communication towers, water towers, etc). Matters requiring a structural analysis will require a separate building permit.

The fee for a Communication and Power Line Construction Permit is \$4 per \$1,000 of project cost (including labor) with a minimum fee of \$55. An additional \$500 is charged for each street crossing. These fees are in addition to any other fees associated with other required permits.

A site or plot plan, drawn to scale by a certified land surveyor or engineer, must accompany this application showing:

- The proposed path and easements (list book and page of all easements filed with GradyCounty) for the project;
- All cabinets, poles, equipment, and other apparatus associated with the project;
- All existing public and private easements and rights-of-way crossed and within 100 feet;
- All streets and sidewalks within 100 feet of the project;
- All structures within 100 feet of the project;
- All utilities within 100 feet of the project;
- All creeks, ponds, lakes, rivers, and other water features within 100 feet of the pipeline; and
- All floodplains within 100 feet of the pipeline.

If the project involves disturbing any floodplain within the city limits, then this application will not be approved until a Floodplain Permit has been issued by the City of Tuttle.

A separate detail sheet must be submitted for each street crossing. If crossing Oklahoma Department of Transportation right-of-way, then the approved ODOT permits must be submitted to the City of Tuttle prior to starting work.

All temporary or permanent driveway connections will require a separate driveway permit.

The City will also need a copy of the Certificate of Liability Insurance for the pipeline owner and each contractor demonstrating general liability coverage in the amount of \$1,000,000 for each occurrence and \$2,000,000 general aggregate.

Additional information may be required by the Community Development Department depending on the conditions unique to each project.

A complete application packet must be submitted and approved prior to work starting.

Permit applications are expected to take about 10 full business days to review.

An "as-built" site or plot plan must be submitted to the Community Development Department prior to the issuance of a Certificate of Occupancy/Completion. The "as-built" may be marked-up copies of the site or plot plan submitted with the building permit application. The pipeline may not be used until it has received a Certificate of Occupancy/Completion.

The Building Inspector will conduct periodic inspections. All work completed must meet all applicable local, state, and federal codes & regulations.

Contractor's Name: \_\_\_\_\_

Contractor's Business Address: \_\_\_\_\_

Contractor's Business Phone: (\_\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Contractor's Email Address: \_\_\_\_\_

Contractor's Federal EIN: \_\_\_\_\_ Sales Tax ID \_\_\_\_\_

Project Owner: \_\_\_\_\_

Project Owner Representative's Name: \_\_\_\_\_

Project Owner Representative's Business Address: \_\_\_\_\_

Project Owner Representative's Business Phone: (\_\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Project Owner Representative's Email Address: \_\_\_\_\_

Project Owner Representative's Federal EIN: \_\_\_\_\_ Sales Tax ID \_\_\_\_\_

Estimate Cost of Project \$ \_\_\_\_\_

Number of City of Tuttle street crossings \_\_\_\_\_

Estimated Construction Starting Date: \_\_\_\_\_ Estimated Ending Date: \_\_\_\_\_

Please attach a brief description of the project, including why the project is needed, who will it serve, why this alignment was selected, the materials to be used for the project, and the methods to be used for constructed.

For each subcontractor, please attach the following information:

- Business name;
- Representative's name;
- Business address;
- Business phone;
- Cell phone;
- Email address;
- Federal EIN; and
- Oklahoma Sales Tax ID No.

Only licensed professionals, with a valid registration from the City of Tuttle, may perform conduct electrical, plumbing, and mechanical work. All general contractors are also required to be registered with the City of Tuttle.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

FOR OFFICE USE ONLY

Date received	Fee Received:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	By:	Comments:
Zoning Review	Streets Review	Floodplain Review	Building Review	